

The Commissioner Court of Houston County met in a regular called meeting held on September 22, 2015 with the following members present to wit:

Erin Ford	County Judge
Roger Dickey	Commissioner Precinct #1
Willie Kitchen	Commissioner Precinct #2
Pat Perry	Commissioner Precinct #3
Kennon Kellum	Commissioner Precinct #4

Also

Bridget Lamb	County Clerk
Melissa Mosley	County Auditor
Danette Millican	County Tax Assessor-Collector
Judge Pam Fletcher	349 <sup>th</sup> District Judge

Media

Will Johnson	Grapeland Messenger
Teresa Holloway	Houston County Courier

Visitors: Mandy Patrick, Rodney Steed, Glenn Barnhart, Jo Smith, Kimberly McElhany, Christina McElhany, Brian McElhany, Carrie & Landry Beaver, Riley Beaver, Emma Gibson, Luke Gibson, G. P. Shearer, Patricia M. Lucas, Carlton Jones, JoAnn Gibson, Tab Beall, David Mendez, George Williford, Robert Ruiz, Jacque Fleming, Pipp Gillette. Loyce Netardus, Jan Pigford, Mary Lucas and Elizabeth McCoy

Judge Erin Ford called the meeting to order

Commissioner Willie Kitchen opened the meeting with a prayer

Pledge Allegiance

Recognition of Guests

Motion made by Kennon Kellum seconded by Pat Perry to approve the minutes of the last regular called meeting held on September 8, 2015 and the special called meeting held on September 11, 2015. Motion carried 5 to 0.

Motion made by Willie Kitchen seconded by Roger Dickey to approve the fund transfers and payment of bills and expenses. Motion carried 5 to 0.

Motion made Roger Dickey seconded by Willie Kitchen to accept as information the District Judges Report. Motion carried 5 to 0.

Motion made by Willie Kitchen seconded by Roger Dickey to adopt a Proclamation designating October 4-10, 2015 as National 4-H Week in Texas and commend the 4-H Youth Development Program of the

Texas A&M AgriLife Extension Service and many men and women who have made the program a success. Motion carried 5 to 0.

Motion made by Judge Ford seconded by Willie Kitchen to receive as information the budget amendment request for 2015-2016 from the 349<sup>th</sup> Judicial District Judge Pam Fletcher to move \$1,200.00 from line item 0435-0492 into line item 0435-0475 and to reallocate the amount of \$2,000.00 as a salary reduction from the County Judge's salary to the County Court Coordinator, Jan Pigford to be effective on October 1, 2015. Motion carried 5 to 0.

Motion made by Willie Kitchen seconded by Roger Dickey to accept as information the County Treasurer's Report. Motion carried 5 to 0.

Motion made by Roger Dickey seconded by Willie Kitchen to accept as information the Compensatory time report. Motion carried 5 to 0.

Motion made by Willie Kitchen seconded by Roger Dickey to adopt the official holiday schedule for calendar year 2016. Motion carried 5 to 0.

Motion made by Willie Kitchen seconded by Roger Dickey to adopt the updated Fiscal Year 2016 Houston County pay scale for new hires. Motion carried 5 to 0.

Motion made by Willie Kitchen seconded by Roger Dickey to approve the employee handbook revisions ( Retirement, Workplace Violence and Payroll-time sheet) as recommended by the Human Resource Committee. Motion carried 4 to 0.

Motion made by Willie Kitchen seconded by Roger Dickey to approve the salary for Demetria Sandles as a full time jailer at a pay rate of \$975.80 bi-weekly effective September 22, 2015. Motion carried 5 to 0.

Motion made by Roger Dickey seconded by Willie Kitchen to update the Houston County FLSA 207(k) exemption for Law Enforcement employees from a 168 hour work period in 28 days to 86 hour work period in 14 days. Motion carried 5 to 0.

Motion made by Willie Kitchen seconded by Kennon Kellum to appoint Gloria Swor as the Election Administrator for Houston County per the recommendation from Houston County Elections Commission. Motion carried 5 to 0.

The Court heard a presentation from Tad Beall from Perdue, Collins, Fielder & Mott, LLP regarding Houston County delinquent tax properties.

Motion made by Willie Kitchen seconded by Roger Dickey to receive as information Houston County Status Report on Delinquent Tax Issues. Motion carried 5 to 0.

Motion made by Willie Kitchen seconded by Roger Dickey to continue the burn ban for unincorporated areas of Houston County. Motion carried 5 to 0.

Motion made by Willie Kitchen seconded by Roger Dickey to accept donation in the amount of \$58,275.00 from an anonymous donor for improvement to County Road 3070. Motion carried 5 to 0.

Motion made by Willie Kitchen seconded by Roger Dickey to receive as information Texas General Land Office Disaster Recovery Construction Contract Change Order request form for orders number four and five. Motion carried 5 to 0.

Motion made by Willie Kitchen seconded by Roger Dickey to accept donation in the amount of \$1,000.00 to Houston County Sheriff's Office. Motion carried 5 to 0.

Motion made by Willie Kitchen seconded by Kennon Kellum to make no changes to the Sheriff and Constables fees effective October 1, 2015. Motion carried 5 to 0.

Motion made by Roger Dickey seconded by Willie Kitchen to increase the daily meal prices at the Senior Citizen Center from \$2.50 to \$3.00 for patrons 60 years and older and from \$5.00 to \$6.00 for those under 60 years of age. Motion carried 5 to 0.

Motion made by Judge Ford seconded by Willie Kitchen to appoint Greg Spivey, Grapeland Independent School Superintendent as Houston County Representative for Workforce Solutions Board. Motion carried 5 to 0.

Motion made by Willie Kitchen seconded by Roger Dickey to accept as information the 2015 Houston County Truancy Committee, Judge Clyde Black-Chair, Jan Pigford- County Judge Designee, Sean Hutchinson-City of Crockett Mayor Designee, Terri Meadows-Juvenile Court, Kathy Bush-Municipal Court, Wendy Tullos-School Superintendent, Debbie Kelly-Open Enrollment School, Billy Christian-General Public, Ianthia Fisher-General Public, Angela Cross-Juvenile Probation and Daphne Session-Prosecutor Designee. Motion carried 5 to 0.

Motion made by Willie Kitchen seconded by Judge Ford to approve a monthly ad in Texas Highway Magazine promoting Houston County Tourism Website using Hotel/Motel Occupancy Funds. Motion carried 5 to 0.

Motion made by Willie Kitchen seconded by Kennon Kellum to approve an Interlocal agreement and application for use of Hotel and Motel Occupancy Tax for Michele Lynn Holsey Foundation, NCHA cutting, dinner, auction and concert and make a donation of \$7,500.00. Motion carried 5 to 0.

Motion made by Willie Kitchen seconded by Kennon Kellum approve contract for Fiscal Year 2016-Title IV-E County Legal Services Annual Review with Texas Department of Family Protective Services. Motion carried 5 to 0.

Motion made by Roger Dickey seconded by Kennon Kellum to adopt a Proclamation supporting Community Wildfire Protection Plan. Motion carried 5 to 0.

Motion made by Willie Kitchen seconded by Roger Dickey to approve Interlocal Agreement with Texas A&M University to revise and update CWPP Program using Title III Funds not to exceed \$20,000.00. Motion carried 5 to 0.

Motion made by Willie Kitchen seconded by Roger Dickey to authorize County Judge to implement program to use balance of Title III program funds by September 30, 2015. Motion carried 5 to 0.

Motion made by Roger Dickey seconded by Willie Kitchen to table applying for Texas Historical Commission Courthouse Renovation grant for 2016-Round IX. Motion carried 5 to 0.

Rodney Steed addressed the court about drafting a letter to the State Representatives concerning the Forest Service Road in Houston County.

The Court heard a presentation from Robert Ruiz with the Texas Association of Counties and Carlton Jones with Crockett Insurance Service concerning Property and Auto Insurance for Fiscal Year 2016.

Motion made by Judge Ford seconded by Willie Kitchen to accept the proposal from Robert Ruiz with Texas Association of Counties for County property and Auto Insurance for Fiscal Year 2016. Motion carried 5 to 0.

The Court heard a presentation from George Williford and David Mendez concerning bond re-financing.

Motion made by Willie Kitchen seconded by Roger Dickey to adopt an order authorizing the issuance of Houston County, Texas general obligation refunding bonds, series 2015; authorizing certain parameters for the bonds; authorizing the redemption prior to maturity of certain outstanding obligations; authorizing the County Judger or County Auditor to approve the amount, the interest rate, price, and terms thereof and certain other procedures and provisions related thereto; authorizing the refunding of certain outstanding obligations and the execution and delivery of an escrow agreement; and enacting other provisions relating to the purposes of this order. Motion carried 5 to 0.

Motion made by Kennon Kellum seconded by Willie Kitchen that this meeting be adjourn.

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Erin Ford, County Judge

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Roger Dickey, Comm. Pct. #1

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Willie Kitchen, Comm. Pct. #2

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Pat Perry, Comm. Pct. #3

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Kellum Kellum, Comm. Pct. #4

Attest:

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Bridget Lamb, County Clerk